

THE AMANAH INSTITUTE OF ABAS

Code of Conduct and Agreement

Student conduct academic integrity and digital behavior

Final | Version 1.0 | Effective September 16, 2026

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Purpose and Application

This Code protects a learning environment based on adab, honesty, dignity, safety and responsible use of knowledge. It applies during classes, meetings, support contacts, Institute-related online spaces and other activities connected to the Institute.

Required Conduct

- Communicate truthfully and respectfully and disagree without attacking another person's dignity.
- Follow reasonable directions, avoid deliberate disruption and allow others a fair opportunity to learn.
- Respect differences in age, ability, learning need and prior knowledge.
- Receive and offer correction without mockery, intimidation or public shaming.
- Protect private information, meeting access, Institute materials and assessment content.
- Use approved communication channels and maintain appropriate boundaries.
- Use religious knowledge responsibly and distinguish revelation from opinion, culture and Institute tools.

Prohibited Conduct

- Threats, violence, stalking, coercion, exploitation or intimidation.
- Bullying, cyberbullying, harassment, discriminatory mistreatment or harmful repeated exclusion.
- Sexual harassment, unwanted sexual conduct, grooming or inappropriate sexual communication.
- Retaliation for a good-faith question, report, support request or participation in review.
- Theft, property damage, unauthorized access, impersonation or falsification.
- Sharing private class access, protected materials, answer keys or restricted assessment questions.
- Unauthorized recording, screenshots, posting or distribution of another person's information or contribution.

Academic Honesty

Students must submit work that reflects their own understanding. Copying, unauthorized assistance, impersonation, falsified records and use of outside tools that defeats the purpose of an assignment or assessment are prohibited. Technology and artificial intelligence may be used only when permitted and must be disclosed when required.

Fixed Three-Strike Process

Stage	Institute Response	Student Responsibility
Strike 1	Clear correction, identified standard and incident record.	Stop the behavior, ask questions and follow the correction.
Strike 2	Written warning with corrective steps, support or an improvement plan when appropriate.	Acknowledge the warning and complete required steps.
Strike 3	Final written warning and mandatory committee review.	Cooperate with review and follow temporary directions.

Before a strike is confirmed, the Institute should review available information and give the student a reasonable opportunity to respond. After Strike 3, the committee may recommend no additional action, continued enrollment with conditions, probation, temporary participation limits, reassignment, dismissal or another proportionate response. The authorized decision maker issues the final written decision.

Serious Conduct Exception

A serious conduct concern does not have to proceed through Strikes 1 and 2. The Institute may pause participation, limit access, issue a no-contact direction or take another proportionate interim step while the concern is reviewed. Emergency, abuse, sexual misconduct, major privacy misuse, potentially criminal conduct and legally reportable matters follow the safety and investigation procedures.

Fair Review and Records

A report is not proof by itself. Records should identify the date, reported behavior, applicable standard, student response, action and next step. Findings must distinguish facts from assumptions. A materially conflicted person must disclose the conflict and recuse when reasonably possible.

Agreement and Acknowledgment

By signing, I acknowledge the conduct, academic honesty, online behavior and three-strike standards. I understand that serious conduct may require immediate safety measures and separate investigation.

Steward Name _____

Student ID _____

Steward Signature _____

Date _____

Parent or Guardian Name, if applicable _____

Parent or Guardian Signature, if applicable _____

Date _____

Institute Representative _____

Date _____

Document Control

Field	Record
Exact Document Title	Code of Conduct and Agreement
Status	Final
Owner	The Amanah Institute of ABAS, Founder
Approval Date	September 16, 2026
Effective Date	September 16, 2026
Version	1.0
Change Summary	Established the final student Code of Conduct, fixed three-strike process, serious-conduct exception and acknowledgment.
Next Review Date	September 16, 2027