

THE AMANAH INSTITUTE OF ABAS

Steward Agreement

Student learning and participation agreement

Final | Version 1.0 | Effective September 16, 2026

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Purpose and Shared Understanding

This agreement explains the shared responsibilities of each Steward and The Amanah Institute of ABAS. A Steward is an enrolled learner who accepts beneficial knowledge as an amanah and works to handle it responsibly. The title does not mean the student is perfect, advanced or above correction.

My Commitment as a Steward

- I will approach my studies with sincere intention, honesty, humility, patience and respect.
- I will attend, prepare, participate and complete required work whenever reasonably possible.
- I will ask appropriate questions, seek dalil when clarification is needed and receive correction without hostility.
- I will protect the dignity, privacy, access information and learning opportunity of others.
- I will communicate through approved channels and observe appropriate instructor-student, adult-minor and gender boundaries.
- I will report safety concerns through the approved pathway and will not retaliate or conduct an unauthorized investigation.

Source Integrity and Academic Honesty

I understand that the Qur'an and authentic Sunnah are revealed guidance. Qualified scholarly explanation, established knowledge, Institute frameworks and guided reflection must be identified according to their proper category. I will not present opinion, culture or an Institute activity as revelation or independent religious authority.

I will submit work that reflects my own understanding. I will not copy, misuse answer keys, impersonate another student, misrepresent attendance or use outside assistance in a way that defeats the purpose of an assignment or assessment.

Attendance and Missed Work

- I will notify the Institute as early as possible when I expect to be absent, late or leave early.
- I understand that ordinary missed work is due before the next scheduled class unless a different written deadline is provided.
- I understand that five missed class days in a school term without a doctor's excuse require repetition of that school.
- I understand that an excused absence does not automatically remove required learning or assessment work.

Conduct, Safety and Digital Boundaries

Bullying, harassment, threats, humiliation, retaliation, coercion, sexual misconduct, discrimination, intimidation, deliberate disruption and misuse of private information are

prohibited. I will protect meeting links, passwords, class files and private communications. I will not record, screenshot, post, forward or distribute another person's image, voice, story, work or identifying information without authorization.

Support and Institute Commitments

I will communicate when I am confused, overwhelmed, experiencing a barrier or in need of reasonable support. The Institute commits to organized instruction, identified sources, clear expectations, respectful correction, fair review, privacy-conscious practices, safety pathways and reasonable support within its educational scope.

Policies Incorporated by Reference

- Official Student Handbook
- Safety Standards and Guidelines
- Safety Procedures
- Attendance Guidelines and Agreement
- Code of Conduct and Agreement
- Complaint and Investigation Procedures
- Any current written accommodation, safety or school-specific direction that applies to the Steward.

Agreement and Acknowledgment

By signing, I confirm that I received or was given access to the documents listed above, had an opportunity to ask questions and agree to make a sincere and reasonable effort to fulfill my responsibilities as an Institute Steward.

Steward Name _____

Student ID _____

Steward Signature _____

Date _____

Parent or Guardian Name, if applicable _____

Parent or Guardian Signature, if applicable _____

Date _____

Institute Representative _____

Date _____

Document Control

Field	Record
Exact Document Title	Steward Agreement
Status	Final
Owner	The Amanah Institute of ABAS, Founder
Approval Date	September 16, 2026
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Next Review Date	September 16, 2027